



Ref No. _____

Community Projects Fund

Application Form for Capital grants

The Council will use the information provided in this form for the purpose of processing the grant application. The information on this form contains your personal data. We will record, process and hold your personal data in accordance with the General Data Protection Regulation and the Data Protection Act 2018. We are subject to the Freedom of Information Act 2000 and other obligations under law which require us to act transparently and which grant certain rights of access to the public to information held by us.

1. Project title and Ward supporting this application

Ward details can be found in your attached letter

Surfacing the New Section of the Tetbury Trail

Tetbury East & Rural / Tetbury with Upton

2. Organisation's name and contact details of lead applicant:

Organisation: Tetbury Rail Lands Regeneration Trust – TETBURY TRAIL

Name: Paul Lockley

Position: Rail Bed Project Manager

Address: REDACTED

Post code: REDACTED

Tel no: REDACTED

Fax no:

Email: REDACTED

What is the status of your organisation? Please tick

Registered charity ☒ (please include number) **1092180**

Not for profit ☐ Other ☐ please state _____

3. Brief description of the project (Please explain what your project is about and what you hope to achieve)

The Tetbury Rail Lands Regeneration Trust (TRLRT) was set up to turn the site of Tetbury's former GWR railway land and buildings into a series of community assets for the people of the town and the surrounding area.

One of the TRLRT's ongoing projects is the development of the Tetbury Trail, a multi-user path along the old railway line. Tetbury only has a small recreation ground with a couple of sports pitches and, before the TRLRT was set up, had no park. One of the main objectives of regenerating the Rail Lands was to implement the concept of a linear park to provide a recreational facility for local people.



COTSWOLD DISTRICT COUNCIL

When the Rail Lands were first developed in 2000 a cyclepath/footpath was built along the sections of the old railway line owned by Tetbury Town Council and the Feoffees. The path ran for about a kilometre from the Malmesbury Road past the Goods Shed to the far end of what became Preston Park where it came to a dead end.

More recently the Trust has succeeded in extending the path for 2 further sections along the course of the old branch line. The first from Preston Park to the Newnton Hill road and the second from Newnton Hill road to the Trouble House café/restaurant, courtesy of the Duchy of Cornwall.

The landowners agreed to dedicate these new sections as public rights of way so they are permanent recreational facilities for residents and visitors to use. This has created a multi-user path known as the 'Tetbury Trail' with blue signs to guide people along the Trail.

Volunteers have cleared the undergrowth from the new section of the Trail which can be used by walkers, cyclist and horse riders. However, the path is still narrow, very uneven and extremely muddy in places especially during the winter.

We want to lay a crushed limestone surface along the Trail, this is a natural material that blends into the landscape over time. Tarmac would be too intrusive on the landscape unlike a crushed limestone surface that would be suitable for all types of users. The first section of the Trail in Tetbury has a crushed limestone surface and is used by wheelchairs, mobility scooters, prams and pushchairs etc so the intention is to use this surface for the rest of the Trail.

After evaluating the quotations, we have selected Allasso Recycling to carry out the work because they submitted the cheapest quote and will carry out the work in an environmentally friendly way. Allasso Recycling will use a sustainable process to recycle the existing foundation material and avoid transporting lots of material to and from the site.

4. State how this project will benefit the local Community (Please explain why this project is important for your ward and provide evidence of how it meets an identified local need)

Improving the surface of the Trail will make it more attractive to users and create an inclusive community space that is free to use and available all year round for recreation.

Putting an all-weather surface along the Tetbury Trail means it can be used all year round by pedestrians, cyclists, equestrians, parents with prams/buggies and particularly the disabled who often find it difficult to access the countryside. This will allow all members of the community to enjoy the beneficial effects to their mental and physical wellbeing of being in the country.

The Trouble House café is a friendly and welcoming place where people can meet and chat over coffee united by the camaraderie of completing the journey from Tetbury. The café is a destination in its own right and provides a reason for people to walk, run, cycle, ride etc along the Tetbury Trail to have a coffee before heading back again. It is 2 miles



COTSWOLD DISTRICT COUNCIL

from Tetbury to the Trouble House, not far enough to daunt most people but provides them with a round trip of 4 miles enjoying exercise and social interaction with beneficial effects to their health.

The former railway line is flat with few gates and no stiles so once surfaced it will be ideal for wheelchairs, mobility scooters, rollators, adaptive bikes, prams and pushchairs. The Trail will also be suitable for the elderly and less able who find it difficult walking along rough country footpaths, up steep slopes, across ploughed fields and having to climb over stiles, walls, electric fences etc.

Longer term, this recreational facility will encourage local people to exercise more and result in a generally fitter and healthier community. Meeting and interacting with other people will help reduce social isolation and make people feel happier in themselves.

The Tetbury Trail is free to use and available 24 hours a day, 7 days a week. The population of Tetbury is around 6,000 people who are likely to use the Trail with roughly the same number again from surrounding villages and visiting the area.

One of the Trust's volunteers who has cerebral palsy and rides a tricycle is unable to ride along the new section of the Trail. This led to an appreciation that disabled people are being excluded from using this facility.

"As a volunteer who has worked on the Tetbury Trail I regularly cycle along some of the route. I have cerebral palsy and use a tricycle to get around, so in its current condition I am effectively excluded from the new section of the Trail."

5. Please state local support for the Project (Please provide evidence of local support, such as letters from users, residents, parish or town council, details of local fund-raising, petitions or surveys etc and give details of similar facilities in the locality):

Letters of support have been received from user groups, local residents, Tetbury Town Council and Tetbury Upton Parish Council. These letters can be seen in the document that accompanies this application form.

The main fundraising events for the Tetbury Trail apart from donations from supporters and local groups is the annual sponsored bike ride (though it wasn't possible to hold it in 2020). In addition, the Tetbury Trail became a Co-op Local cause for the year from November 2019, This allowed local supporters to donate 1% of the purchases they made at the Co-op to the Tetbury Trail

The local community has been quite exhaustively consulted about the plans for the Rail Lands. The Town Appraisal report, based on the responses of over 60% of the population indicated that people wanted an area of public park land. A 'Planning for Real' exercise was held in the town to decide on the uses for the Rail Lands site. There was a public exhibition of the parkland proposals and housing developments for the old Railway Yard Site. Following this the TRLRT commissioned a detailed feasibility study into constructing a cycle path along the old Tetbury Branch Line that specified finishing the path surface with limestone dust. Further exhibitions have been held where



COTSWOLD DISTRICT COUNCIL

members of the community expressed the desire to extend then existing cycle path into what became the Tetbury Trail. Following a survey, the Tetbury Neighbourhood Plan was painstakingly produced that was overwhelmingly passed with 94% in favour at a referendum.

Note that the plan to use the old Tetbury branch line as a transport link is contained in the Cotswold District Council's Local Plan (Policy SA1). A similar facility is provided between Nailsworth and Stonehouse as a result of Gloucestershire County Council purchasing the old branch line when it was closed by British Railways.

6. Project costs (Please give a breakdown of costs, with supporting information including copies of quotations. Professional fees should be listed separately. Please note the grant will not cover VAT where this is recoverable):

Breakdown of costs	Amount	Quotes obtained Yes/No	Further explanations
Site preparation, tree and vegetation removal	£5,725.50		
Lime and Cement stabilisation, levelling and compaction	£30,940.00		
Apply limestone dust, level, compact and make site good	£1,972.50		
Total Net Cost	£38,638.00	Yes	
Work undertaken in 2021	£40,569.90		Plus 5% as per quote
Value Added Tax	£8,113.98		20%
Total	£48,683.88		

Professional Fees	Amount	Notes
	£	
	£	
	£	
Total	£	

Is VAT included in the above cost? Yes ☒ No ☐ (please tick as appropriate)

If yes, will VAT be reclaimed from H.M. Customs and Excise? Yes ☐ No ☒ (please tick as appropriate)

VAT registration number: N/A



COTSWOLD DISTRICT COUNCIL

7. Funding (Please complete the table and state what other funding you have attracted or you may not. This might include parish or town council support, charitable trust applications, local fundraising etc.)

Source	Amount	Confirmed Yes/No	Notes
Grant requested from CDC	£8,210.00	No	
Other sources (please specify)			
Local Fundraising	£5,224.59	Yes	
Barnwood Trust	£12,000.00	Yes	
Tetbury Town Council	£500.00	Yes	
Tetbury Upton Parish Council	£250.00	Yes	
GLOS C.C. Thriving Communities Fund	£7,500.00	Yes	
Jack Lane Charitable Trust	£500.00	Yes	
Garfield Weston Foundation	£2,000.00	Yes	
GLOS C.C. Growing Communities Fund	£8,000.00	Yes	Pledge
British Horse Society Ride Out Fund	£3,000.00	Yes	Pledge
Gloucestershire Disability Fund	£1,500.00	Yes	Pledge
Total	£48,684.59		

Are any of the other funding sources dependant on this application?

Yes ☒ No ☐ (please tick as appropriate)

If yes, please give details of how this may affect your application:

Two grants, from Gloucestershire County Council's Growing Our Communities Fund and the British Horse Society's Ride Out Fund, will not be paid until the rest of the funding for the project is in place. The grant from the Gloucestershire Disability Fund will not be paid until work starts.

What difference will CDC's grant make to the completion of this project:

The Cotswold District Council's grant will meet the shortfall in the funding already obtained so work on the project can start immediately.

8. What reserves/assets are you required by your constitution/legal obligations to retain?

Please give details of the reserves you are required to retain *eg. equal to one year's annual revenue expenditure.*

One of the Tetbury Rail Lands Regeneration Trust's projects was the conversion of the derelict goods shed into a local arts centre. On its completion the Trust took on the running of the Tetbury Goods Shed Arts Centre on a day-to-day basis and it has become a major enterprise with its own website.

The detailed accounts for the Tetbury Trail are attached. The Tetbury Trail is a completely separate project from the Arts Centre with restricted funds in a separate bank account. The Tetbury Trail has no access to the Arts Centre's funds and vice versa.



COTSWOLD DISTRICT COUNCIL

If your project involves major building work how will you maintain the ongoing revenue costs incurred? e.g. maintaining the completed building and any repairs arising from this.

N/A

9. Timescale of project:

Expected Start date: 28 Feb 2021 **Expected completion date:** 31 March 2021

Are there any other Key deadline dates? Yes ☐ No ☒ (please tick as appropriate)

If yes, please complete the table below.

Key deadline dates	Factors that affect these deadlines



10. Describe how you will manage, monitor and evaluate the project:

Managing the project	
Who will do it?	Rail Bed Project Manager
How will they do it?	Visit the site at regular intervals to check on the quality of the work and that the project is making satisfactory progress
What controls are in place?	Meet with the contractor's management before work starts and at regular intervals to discuss any problems with the implementation so far and the next stage of the work.

Monitoring the project	
Who will do it?	Tetbury East & Rural and Tetbury with Upton Ward Members
How will they do it?	Visit the site to confirm that the project has been implemented as planned.
What controls are in place?	Send a confirmation to the Community Planning Officer that the project has happened in line with the description in the application form

Evaluating the project	
Who will do it?	Rail Bed Project Manager
How will they do it?	On completion the surface of the path will be inspected to ensure it is flat, level and suitable for walkers, runners, riders, cyclists, prams/pushchairs and disabled users.
What controls are in place?	Payment to the contractor will be made when project has been implemented correctly and all issues have been resolved.



COTSWOLD DISTRICT COUNCIL

11. Ward Member(s) approval of the project:

Name of Ward Member(s):

Nikki Ind (Tetbury East & Rural)

Richard Norris (Tetbury with Upton)

Ward Member(s) comments:

I am genuinely excited by this project, the benefits it will provide to both mental and physical well-being to the community and provide an opportunity towards a healthier lifestyle. I fully support this application. Cllr Richard Norris

I fully support this application to extend the existing Tetbury Trail, allowing all residents, including those with mobility issues, to improve their Health & Wellbeing by having free, all year round access to this route. Cllr Nikki Ind

Ward Member(s) signature(s) :

12. Declaration (please sign the following statement):

I declare that to the best of my knowledge the information in this form is accurate and that any funding secured will be used only for the purpose stated.
If funding is secured, I will complete and adhere to a Project Profile, which will describe the agreed project outcomes and timescale and the processes for monitoring, reporting and payment.

Name: (please print) Paul Lockley

Signed:

Date: 10 January 2020

Please return this form to:

Joseph Walker, Community Planning Officer, Cotswold District Council, Trinity Road,
Cirencester, Glos. GL7 1PX

Email: Joseph.walker@cotswold.gov.uk

Telephone: 01285 623146

Supplementary notes:

- 1) **You need to complete all of this form or we will be unable to process your application. You may be asked to provide further information at a later date.**
- 2) **A checklist of the supplementary information and documentation is detailed on a separate sheet for easy reference.**

Please note if you do not answer all of the questions or supply the information required we will return your application. This may result in a delay in the application being processed.